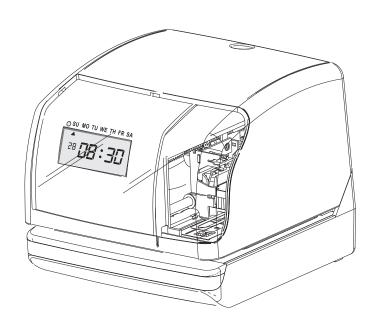
Time stamp



USER'S MANUAL

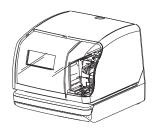
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1.PRODUCT PACKAGE CONTENTS

Congratulations on your purchase of this product. Now if you have opened the box please inspects inside. you should have the following items:

TIME STAMP



Included Accessories

Ribbon cassette (Pre-fitted)



DC adapter: 1 pcs (DC power plug)



Keys: 2pcs



Wall-mount fittings:



Template: 1sheet

Screws: 2pcs Washer: 1pcs

OTHER INFORMATION

Technical information

Physical Dimensions:

- Depth: 6.75 inches (171.45 mm)

- Width: 6.45 inches (163.83 mm)

- Height: 5.7 inches (144.78 mm)

-Weight: 3.021bs(1.37kg)

Shipping Information:

-Shipping Weight: 8 lbs (3.63 kg)

-Shipping Box Depth: 8.5 inches (215 mm)

-Shipping Box Width: 8.75 inches (214.63 mm)

-Shipping Box Height: 10.5 inches (266.7 mm)

Power Requirements:

110V AC 60Hz or optionally 110V AC 60Hz 230V AC 50Hz and 230V AC 50Hz

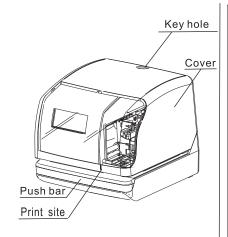
Safety information:

⚠ To avoid fire or electric shock, please do not expose this time stamp to rain or excessive condensed moisture.

NOTE: The time stamp is designed for use in normal commercial and office environments. This product should not be subjected to excessive heat, sunlight, dampness, cold or be subjected to electrical spikes. The time stamp may be desk mounted or wall mounted with-in six (6) feet of a standard wall outlet.

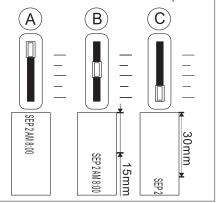
2.ABOUT THE TIME STAMP

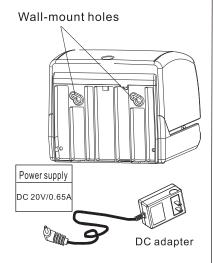
It is important to become familiar with the time stamp before setting it up and using it.

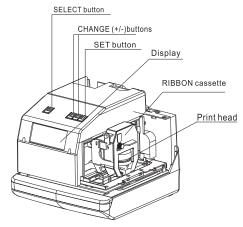


Print position adjuster

The print position from the card edge is adjustable by pressing and sliding the print position button located on outside bottom of the time stamp case.







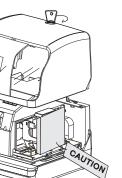


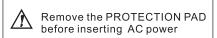
3.QUICK INSTALL

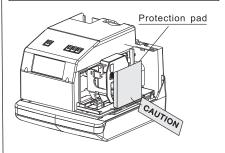
1. Unlock the key and remove the top case.



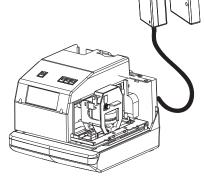




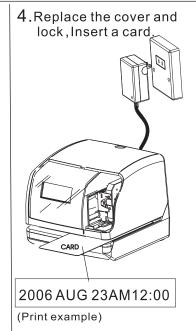




3. Plug the adaptor into an available AC outlet and connect to the time stamp. The time stamp will display the time.



If the time or date is incorrect, please review the time setting instructions on pages 5-7.



27.ERROR CODES

Code	Problem	Solution
P-01	CPU error	Call the servicing dealer from whom you purchased
P02	The lithium battery back-up used for memory back-up is short.	your time stamp.
P-03	The card is not inserted in the clock properly.	Correctly insert the card.
P04	Cannot print . The print head motor or home position sensor is not being sensed correctly.	Make sure that the ribbon cassette is correctly inserted
P-05	Cannot print . The print head motor or the sensor is not functioning properly.	in place . Turn off for 10 seconds. Press the push bar.
P-06	Incorrect password.	Enter the correct password .
P-07	DST Begin/End is not functioning	Verify the correct start and end date of daylight saving time and enter again.
P08	Data entered is invalid .	Refer to your user's manual

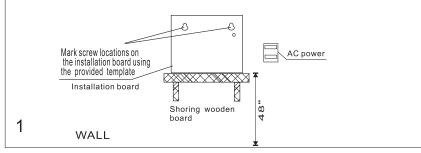
Other Trouble Issues

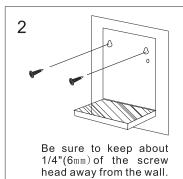
- 1. The time stamp dose not operate-Ensure the AC power supply adapter is properly plugged into the inlet of the time stamp and verify AC power is on Available In the outlet.
- 2. The time stamp does not print-Ensure the ribbon is installed correctly and the proper print method is set.
- 3. The time card is jammed- Press the push bar and try to pull out the time card at the same time.

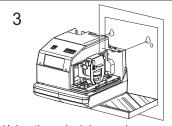


26. WALL MOUNTING

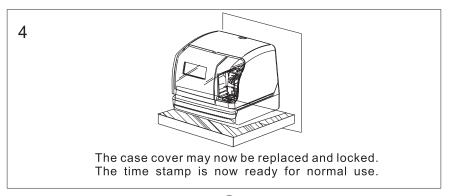
- A). Select a suitable location to mount the time stamp that is reasonably close to an AC wall outlet (within 6ft/2m of wire cord length), a wooden installation back board should be used to mount the time stamp to the Surface of the wall.
- B). The time stamp should be 48 inches (122cm) above the floor.





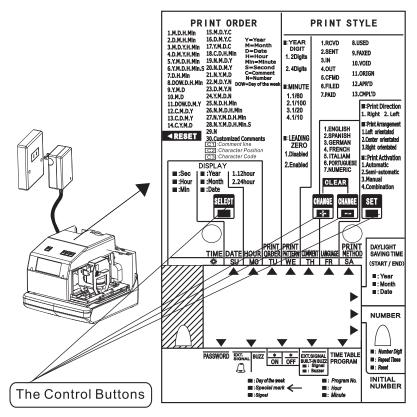


Using the unlock key and remove the case cover. Place the time stamp on the screws to hang it on the board .Use the third screw and the washer to secure the machine to the installation board.



4.PROGRAMMING THE TIME STAMP

To enter the program setting mode, remove the cover and plug the AC adapter into the power outlet. Then press the SELECT button once. The recorder will enter the program mode showing the A on the display positioned at the "TIME" mark.



Press the SELECT button to choose the program setting mode. The selected program mode is indicated by the ▲ mark on the display.

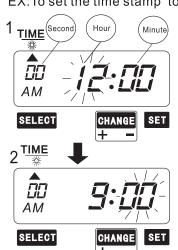
:Pressing the CHANGE button allows you to cycle through the options in the programming mode you are in. ("+" mean the number pass to increase.

"-" mean the number pass to reduce)

:Pressing the SET button allows you to set (enter/lock) the option shown on the display.

5. SETTING THE TIME

EX:To set the time stamp to 9:30 AM from some other arbitrary time.



Press the SELECT button and position the under the mark. The "hour" digits will begin flashing.

(The flashing means that the number can be changed.)

Press the CHANGE +/- button to advance the hour to "9". Then press the SET button to accept the displayed value. The "Minute" digits will now flash, indicating they may now be adjusted.

Press the CHANGE +/- button to advance the minutes to "30".Press the SET button to accept the displayed value. The "Second" value will start counting from "00" automaticity.



CHANGE SET

The time stamp's time is now set, press the <u>SET</u> button onceagain to return the machine to normal operations and time display.

If other functions need to be set please press the <u>SELECT</u> button, or replace and lock the case cover.

Note:

SELECT

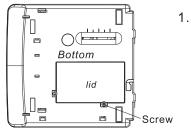
3 **™E**

AM

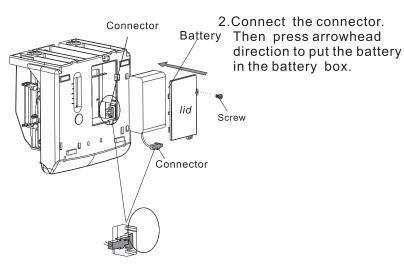
SELECT

Failure to complete step 4, will result in the time stamp not printing.

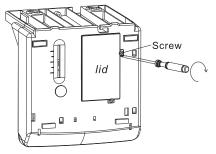
25.INSTALLING THE Ni-Cd BATTERY(OPTIONAL)



1.Remove the screw and lid.



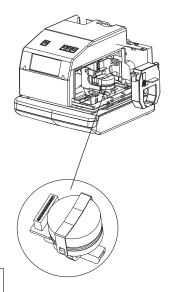
3. Put the lid, wind down the screw.



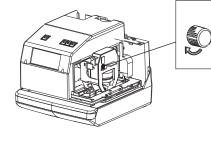
3. Turn the knob of the new cassette in the direction of the arrow to tighten the ribbon.

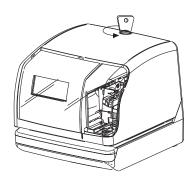


4. Place the cassette inside the time recorder as shown in the figure. Push the ribbon until it snaps into position, Turning the knob on the ribbon cassette may make installation easier.



5. Turn the knob of the cassette in the direction of the arrow to tighten the ribbon.

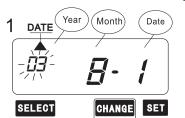




6. Replace the cover and lock. The time stamp is now ready for normal functions.

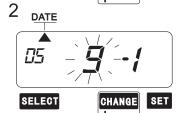
6.SETTING THE DATE

EX:Set the time stamp date to September 2 of 2005.

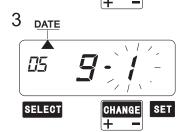


Press the <u>SELECT</u> button, and position the ▲ under the "DATE ".

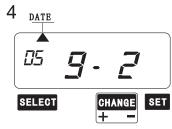
The "YEAR" will flash.



Press the CHANGE +/- button unti "05" is displayed,then press the SET button.The "Month" should now flash.



Press the CHANGE +/- button until "9" is displayed, then press the SET button.The "Day" should now flash.



Press the CHANGE +/- button until "2" is displayed then press the SET button. The time stamp's date is now set, press the SET button once again to return the clock to normal operations. If other functions need to be set please press the SELECT button or replace and lock the case cover.



Note:

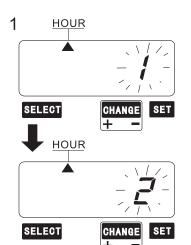
Failure to complete step 4, will result in the time stamp not printing.





7.SETTING THE 12/24 HOURS FORMAT

EX:Set the hour format to 24 hour.



Press the SELECT button and position the ▲ under the " HOUR " mark. The flashing digit indicates the "hour format options".

Press the CHANGE +/- button to advance to mode"2", then press the SET button.

Hour Display	Format Options	E	Display Ex:PM 4:00	
1	12hour	PM	4:00	
2	24hour	l		



The time stamp's Hours Format is now set, press the SET button once again to return the clock to normal operations mode.

If other functions need to be set please press the <u>SELECT</u> button or replace and lock the case cover.

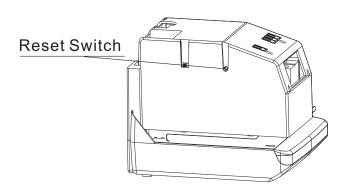
Note:

Failure to complete step 2, will result in the time stamp not printing.

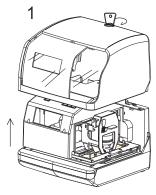
23.RESETTING THE TIME STAMP

The time stamp may be re-initialised to its factory settings by pressing the recessed reset switch. After the reset switch is pressed the time stamp will need to be re-programmed again.

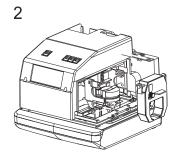
Please note: All functions and settings including passwords will be cleared when the reset switch is pressed.



24.REPLACING THE RIBBON CASSETTE







Hold the ribbon cassette by its tab and pull straight out to remove it.

Language-Specific Character

English

9	,,,															
		% 1	% 2	% 3	% 4	% 5	% 6	% 7	% 8	% 9	% 10	% 11	% 12	% 13	% 14	% 15
Chara	cter	#	\$	@	[\]	^	`	{	1	}	~	EURO		
Dots	Bold	9	9	9	7	8	7	8	5	7	5	7	7	8		
	Large	7	6	7	6	6	6	6	4	6	4	6	6	7		
	Small	6	6	6	5	6	5	4	3	5	4	5	6	6		

Spanish

		% 1	% 2	% 3	% 4	% 5	% 6	% 7	% 8	% 9	% 10	% 11	% 12	% 13	% 14	% 15
Chara	cter	Pt	\$	@	i	Ñ	i	1	`		ñ	}	~	EURO		
Dots	Bold	11	9	9	5	8	7	5	5	9	7	7	7	8		
	Large	8	6	7	4	7	6	4	4	7	7	6	6	7		
	Small	8	6	6	4	6	6	3	3	7	6	5	6	6		

German

		% 1	% 2	% 3	% 4	% 5	% 6	% 7	% 8	% 9	% 10	% 11	% 12	% 13	% 14	% 15
Chara	cter	#	\$	§	Ä	Ö	Ü	^	`	ä	ö	Ü	ß	EURO		
Dots	Bold	9	9	8	8	8	8	8	5	7	7	7	8	8		
	Large	7	6	7	7	7	7	6	4	7	6	6	7	7		
	Small	6	6	6	6	6	6	4	3	5	5	5	6	6		

French

		% 1	% 2	% 3	% 4	% 5	% 6	% 7	% 8	% 9	% 10	% 11	% 12	% 13	% 14	% 15
Chara	cter	#	\$	à	0		§	^	`	é	ù	è		EURO		É
Dots	Bold	9	9	7	4	7	8	8	5	7	7	7	9	8		8
	Large	7	6		4	6	7	6	4	6	6	6	7	7		7
	Small	6	6	5	4	5	6	4	3	5	5	5	7	6		6

Italian

		% 1	% 2	% 3	% 4	% 5	※ 6	% 7	% 8	% 9	※ 10	※ 11	※ 12	※ 13	% 14	% 15
Chara	cter	#	\$	@	0	\	é	^	ù	à	ò	è	ì	EURO		
Dots	Bold	9	9	9	4	8	7	8	7	7	7	7	5	8		
	Large	7	6	7	4	6	6	6	6	7	6	6	4	7		
	Small	6	6	6	4	6	5	4	5	5	5	5	4	6		

Portuguese

		% 1	% 2	% 3	% 4	% 5	※ 6	% 7	% 8	% 9	% 10	% 11	※ 12	% 13	※ 14	% 15
Chara	acter	#	\$	@	[\]	^	`	{	1	}	~	EURO		
Dots	Bold	9	9	9	7	8	7	8	5	7	5	7	7	8		
	Large	7	6	7	6	6	6	6	4	6	4	6	6	7		
	Small	6	6	6	5	6	5	4	3	5	4	5	6	6		

Numeric

		% 1	% 2	% 3	% 4	% 5	% 6	% 7	% 8	% 9	% 10	% 11	% 12	% 13	% 14	% 15
Chara	acter	#	\$	@	[\]	^	`	{	- 1	}	~	EURO		
Dots	Bold	9	9	9	7	8	7	8	5	7	5	7	7	8		
	Large	7	6	7	6	6	6	6	4	6	4	6	6	7		
	Small	6	6	6	5	6	5	4	3	5	4	5	6	6		



8.SETTING THE PRINT ORDER

EX:Set the print order to "Month, Date, Year, Hour, Minute".

PRINT ORDER

SELECT CHANGE SET

1

Press the SELECT button and position the under the "BRNER" " mark. The flashing digit indicates the currently selected "Print Order Options".



Press the CHANGE +/- button until "3" is displayed,then press the SET button.

LECT	CHANGE	SET
	+ -	

Pr	int Order Options	Sample Imprint	Prin	t Order Options	
1	M.D.H.Min	SEP 08 13:49	16	D.M.Y.C	08 SEP 2006 RCVD
2	D.M.H.Min	08 SEP 13:49	17	Y.M.D.C	2006 SEP 08 RCVD
3	M.D.Y.H.Min	SEP 08 2006 13:49	18	C.D.H.Min	RCVD 08 13:49
4	D.M.Y.H.Min	08 SEP 2006 13:49	19	N.M.D.Y	12345 SEP 08 2006
5	Y.M.D.H.Min	2006 SEP 08 13:49	20	N.D.M.Y	12345 08 SEP 2006
6	Y.M.D.H.Min.S	2006 SEP 08 13:49:30	21	N.Y.M.D	12345 2006 SEP 08
7	D.H.Min	08 13:49	22	M.D.Y.N	SEP 08 2006 12345
8	DOW.D.H.Min	MO 08 13:49	23	D.M.Y.N	08 SEP 2006 12345
9	Y.M.D	2006 SEP 08	24	Y.M.D.N	2006 SEP 08 12345
10	M.D	SEP 08	25	N.D.H.Min	12345 08 13:49
11	DOW.D.M.Y	MO 08 SEP 2006	26	N.M.D.H.Min	12345 SEP 08 13:49
12	C.M.D.Y	RCVD SEP 08 2006	27	N.Y.M.D.H.Min	12345 2006 SEP 08 13:49
13	C.D.M.Y	RCVD 08 SEP 2006	28	N.Y.M.D.H.Min.S	12345 2006 SEP 08 13:49:30
14	C.Y.M.D	RCVD 2006 SEP 08	29	N	12345
15	M.D.Y.C	SEP 08 2006 RCVD	30	Customized Comments	

* SU NO TU VE TH FR SA



	Code Key
Υ	Year
M	Month
DOW	Day of the Week
D	Day of the Month(Date)
Н	Hour
MIN	Minute
S	Second
С	Comment

The time stamp 's Print Order Options are now set, press the SET button once again to return the clock to normal operations mode.

If other functions need to be set please press the SELECT button or replace and lock the case cover.

Note:

Failure to complete step 2, will result in the time stamp not printing.



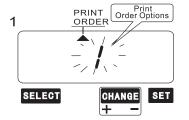
9. SETTING THE CUSTOMIZED COMMENTS

Maximum 3 lines comment can be set to pint.

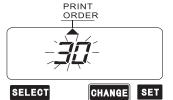
Note: This Time Stamp can print 31 characters (161 font size) at maximum, however number of characters depends on font size.

Refer to the "37 CHARACTER CODE FOR ALPHANUMERIC"

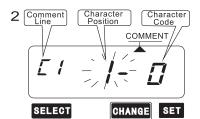




Press the SELECT button and position the under the " PRINT " mark. The flashing digit in dicates " Print Order Options". (The flashing means that the numder can be changed.)



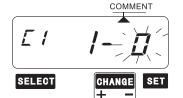
Press the CHANGE +/- button to set at the "30" (Customized Comments). And then pressSET button



The ▲ under the "Printorder" mark. Setting the 1st comment line.

At the moment, the flashing digit indicates "Character Position". And then press the SET button.

(The flashing means that the numder can be changed.)



At the moment ,the flashing changes from "Character Position" to "Character Code"

Small Character

Code	Character	Max. Dots	Code	Character	Max. Dots	Code	Character	Max. Dots
34	А	6	<i>5</i> 5	7	6	<i>d5</i>	HH:MM	26(37)
35	В	6	65	8	6	d7	HH:MM:SS	40(57)
96	С	6	ь7	9	6	48	Number	6x(n)
97	D	6	<i>58</i>	a	5	49	Number	6x(n)
38	E	6	<i>59</i>	b	5	dЯ	Number	6x(n)
33	F	6	ЬЯ	С	5	dЬ	Number	6x(n)
<i>9</i> 8	G	6	55	d	5	dE	Number	6x(n)
<i>3</i> b	Н	6	ЬΣ	е	5	dd	% 1	-
35	1	4	58	f	4	dЕ	* 2	-
91	J	6	ЬΕ	g	5	dF	* 3	
<i>3E</i>	K	6	ЬF	h	5	EΩ	* 4	
3F	L	6		i	2	E 1	% 5	-
A.	М	6	[]	j	3	E2	* 6	-
<i>R 1</i>	N	6	[2	k	5	E3	% 7	-
₽2	0	6	[3	I	2	ΕЧ	* 8	-
<i>R3</i>	Р	6	[4	m	6	E5	* 9	-
RY	Q	6	<i>[5</i>	n	5	E5	% 10	
<i>R5</i>	R	6	[5	0	5	E 7	% 11	-
85	S	6	£7	р	5	EB	% 12	-
<i>P7</i>	T	6		q	5	E 9	% 13	-
28	U	6	[9	r	5	EA	% 14	-
89	V	6		S	5	ЕЬ	% 15	-
88	W	6	[b	t	4	EΣ	,	3
A _b	Χ	6		U	5	Ed	*	6
A[Υ	6		V	5	EE	+	6
Rd	Z	6	ſΕ	W	6	EF	,	4
RE	0	6	[F	Х	6	FØ		5
AF	1	6	d0	у	5	F!		4
ЬΩ	2	6	d !	Z	6	F 2	1	6
<i>b</i> /	3	6	42	Year	24(15)	F3	:	4
<i>b2</i>	4	6	43	Month	18	F4	;	4
63	5	6	4	Date	12	F 5	-	4
64	6	6	d5	Dow	12	F 5	&	8

Note: ()is to indicate the following meanings.

Code=d2: 2 digits setting of YEAR, Code=d6 and D7:AM/PM setting of HOUR, Code=d8 to dc: Number digits depend on the setting.



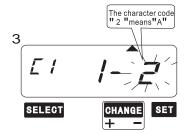
Large Character

Code	Character	Max. Dots	Code	Character	Max. Dots	Code	Character	Max. Dots
46	Α	7	₽4	Z	7	74	* 4	-
4[В	7	55	0	7	7 <i>E</i>	% 5	-
44	С	7	66	1	7	7F	% 6	-
4E	D	7	<i>57</i>	2	7	80	% 7	-
4F	Е	7	68	3	7	8 /	% 8	-
50	F	7	59	4	7	82	% 9	-
5 /	G	7	<i>5</i> 8	5	7	83	* 10	-
52	I	7	8 b	6	7	84	* 11	-
53	ļ	4	<i>5[</i>	7	7	85	% 12	-
54	J	7	54	8	7	85	% 13	-
55	K	7	БE	9	7	87	* 14	-
55	L	7	БF	Year	28(18)	88	* 15	-
57	М	8	70	Month	22	89	,	3
58	N	7	7/	Date	14	88	*	6
59	0	7	72	Dow	15	86	+	6
5 <i>A</i>	Р	7	73	HH:MM	32(44)	8[,	4
55	Q	7	74	HH:MM:SS	50(62)	8 2	-	6
52	R	7	75	Number	7x(n)	BE.		4
5 2	S	7	75	Number	7x(n)	8F	1	6
5 <i>E</i>	Т	6	77	Number	7x(n)	30	:	4
5 <i>F</i>	U	7	78	Number	7x(n)	3 /	;	4
50	V	7	79	Number	7x(n)	92	-	5
B /	W	8	78	% 1	-	93	&	9
62	Х	7	7 <i>b</i>	% 2	-			
63	Υ	6	75	% 3	-			

Note: () is to indicate the following meanings.

Code=6F: 2 digits setting of YEAR, Code=73 and 74:AM/PM setting of HOUR,

Code=75 to 79: Number digits depend on the setting.



The 2nd character

SELECT

COMMENT

CHANGE SET

Set the "Character Code" In case of example, the 1st character is "A",then enter the character code " 2 ".

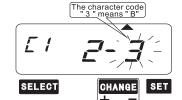
Refer to the "37.CHARACTER CODE FOR ALPHANUMERIC"

Press the CHANGE +/- button until the correct character code appears. And then press the SET button.

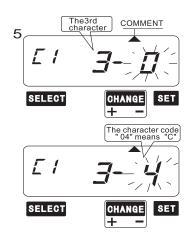
At that moment, the "Character Position" changes from the 1st character to the 2nd character. pressSET button



The 2nd character is "B", then enter the character code " 3".



Press the CHANGE +/- button until the correct character code appears. And then press the SET button.



At that moment, the "Character Position" changes from the 2ndcharacter to the 3rd character. press[SET] button

The 3rd character is "C", then enter the character code " 4".

Press the CHANGE +/- button until the correct character code appears. And then press the SET button.

Follow the same procedure for further characters settings.

Setting the 2nd comment line
And then Press the SET button when
the comment line display"0" to change
the comment line number to "C2".

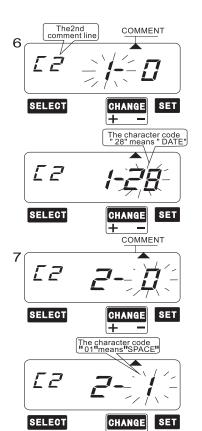
In case of example, the 1st character is "DATE", then enter the character code "28".

Press the CHANGE +/- button until the correct character code appears. And then press the SET button.

At that moment, the "Character Position" changes from the 1st character to the 2nd character. press SET button

The 2nd character is "SPACE", then enter the character code " 1 ".

Press the CHANGE +/- button until the correct character code appears. And then press the SET button.



22. CHARACTER CODE FOR ALPHANUMERIC

Num:sequential number HH:hour MM:Minute SS:second DOW:Day of the week %1~ %15:Language-Specific Character

Code	Character	Max. Dots
ⅅ	NULL	_
1	SPACE	3

Code	Meaning	Code	Meaning
FB	Insert Character	FĽ	Exchange Line 1to2
F5	Delete Character	Fd	Exchange Line 2 to 3
FA	Insert Line	FE	Exchange Line 3 to 1
Fb	Delete Line	FF	Delete All

Large (BOLD) Character

Code	Character	Max. Dots	Code	Character	Max. Dots	Code	Character	Max. Dots
2	А	8	15	Z	8	34	* 4	-
3	В	8	ıΣ	0	8	35	* 5	-
4	С	8	11	1	8	35	* 6	-
5	D	8	1E	2	8	37	* 7	-
Б	E	8	1F	3	8	38	* 8	-
7	F	8	20	4	8	39	* 9	-
8	G	8	21	5	8	3 <i>R</i>	% 10	-
9	Н	8	22	6	8	35	※ 11	-
R	I	5	23	7	5	3[% 12	-
Ь	J	8	24	8	8	34	* 13	-
Γ	K	8	25	9	8	3E	* 14	-
d	L	8	26	Year	32(19)	3F	% 15	-
E	М	8	27	Month	24	40	,	3
F	N	8	28	Date	16	41	*	7
10	0	8	29	Dow	16	42	+	7
11	Р	8	28	HH:MM	37(49)	43	,	5
12	Q	8	26	HH:MM:SS	58(70)	44	-	7
13	R	8	25	Number	8x(n)	45		5
14	S	8	24	Number	8x(n)	45	1	8
15	Т	7	2E	Number	8x(n)	47	:	5
15	U	8	2F	Number	8x(n)	48	;	5
/7	V	8	30	Number	8x(n)	49	_	6
18	W	8	31	% 1	-	48	&	10
19	Х	8	32	* 2	-			
IR.	Y	7	33	* 3	-			

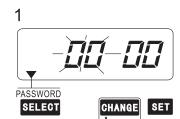
Note:() is to indicate the following meanings.

Code=26:2 digits setting of YEAR, Code=2A and 2b:AM/PM setting of HOUR, Code=2C to 30:Number digits depend on the setting.

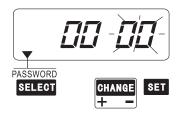


21. CANCELING THE PASSWORD

Should the password no longer be necessary for a given application it may be cleared by entering a password of "0000".

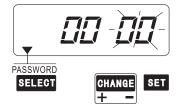


Enter your current password to unlock the time stamp for programming (Please review the previous page for more information).



Press the SELECT button and position the cursor at the "PASSWORD". The first two digits will flash. Press the CHANGE +/-button to selected "00". Press the SET button to save the selection.





Press the SET button to Save the new value "0000".



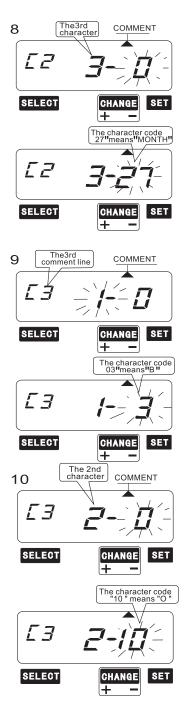
The time stamp's password has is now cancelled. Press the SET button once again to return to normal mode.

If other functions need to be set please press the SELECT button or replace and lock the case cover.

Note:

Failure to complete step 3, will result in the time stamp not printing.





At that moment, the "Character Position" changes from the 2ndcharacter to the 3rd character. pressSET button
The 3rd character is "MONTH".then enter

The 3rd character is "MONTH", then enter the character code "27".

Press the CHANGE +/- button until the correct character code appears. And then press the SET button.

Follow the same procedure for further characters settings.

Setting the 3rd comment line
And then Press the SET button when
the comment line display"0" to change
the comment line number to "C3".

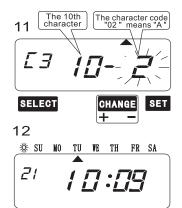
In case of example, the 1st character is "B", then enter the character code " 3 ".

Press the CHANGE +/- button until the correct character code appears. And then press the SET button.

At that moment, the "Character Position" changes from the 1st character to the 2nd character. pressSET button
The 2nd character is "O", then enter the character code "10".

Press the CHANGE +/- button until the correct character code appears. And then press the SET button.





Set the last character "A" in the same manner as above.

After you finish setting the customized comments, press the <u>SET</u> button three times. Now the customized comments setting has been completed. Replace cover and lock.

Important: If you do not completed step 13, the Time Stamp will not print.

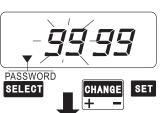
HOW TO CORRECT CUSTOMIZED COMMENTS Use below code number correction.

Code	Meaning
F8	Insert Character
F9	Delete Character
FA	Insert line
Fb	Delete line
FC	Exchange Line 1 to 2
Fd	Exchange line 2 to 3
FE	Exchange line 1 to 3
FF	Delete All

20. USING THE PASSWORD

If a password has been set in the time stamp ,programming changes may not be made until the proper password has been entered. "9999" will be displayed when the SELECT button is first pressed.

1



Press the SELECT button. "9999" is displayed and first two digits will flash.



Press the CHANGE +/-button to advance the displayed digits to "12". Then press the SET button to save the displayed value. The last two digits will now flash.



Press the CHANGE +/- button to advance the displayed digits to "34". Then press the SET button to save the displayed Value.



Press the SET button to verify the password, If the correct password has been entered the cursor will indicate . Select the desired setting mode by pressing the SELECT button.

Note:

Failure to complete step 3, will result in the time stamp not printing.





19.SETTING THE PASSWORD

EX:Set the password to "1234".

CHANGE

CHANGE

(The password can be set from "0000" to "9999")

SET

SET



SELECT

SELECT

Press the SELECT button and position the mark at the "PASSWORD", the first two digits will flash.



Press the CHANGE +/- button to scroll to 12". Press the SET button to save the selection. The last two digits will now flash.



Press the CHANGE +/- button to scroll to "34", and press the SET button to save the selection.



The time stamp's password option is now set, press the SET button, once again to return the clock to normal operations mode.

If other functions need to be set please press the SELECT button or replace and lock the case cover.

Note:

Failure to complete step 3, will result in the time stamp not printing.



Confirming and Changing the Customized Comments

Example: 1st comment line: No change.

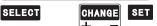
2nd comment line: Change from "Year" to time"HH:MM".

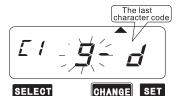
3rd comment line: No change.

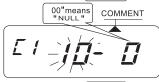


SELECT CHANGE SET + -













SELECT



To confirm the customized comments that have been set, press the SELECT button and position the under the "PRINT ORDER" mark. At that moment, the "Character Position" flashes, and press the CHANGE +/- button.

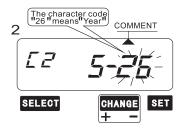
While the "Character Position" changes, the "Character Code" that has been set appears.

After confirming the last character code of the 1st comment line, press the CHANGE +/- button once again.

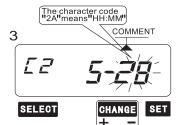
At that moment ,the display changes to the following figure.

At this time, press the SET button twice, and the 2nd comment line is displayed.





Changing the Customized Comments
In case of example, press the CHANGE +/button to set at "5". And then press the
SET button. At that moment, flashing
changes from the "Character Position" to
the "Character Code"



Press the CHANGE +/- button to set at "2A".

Confirming the 3rd comment line Confirm the 3rd comment line in the same manner as Step 1.

Character Position	1	2	3	4	5
Code	28	01	27	01	26
Meaning	Date	SPACE	Month	SPACE	Year

Character Position	1	2	3	4	5
Code	28	01	27	01	2A
Meaning	Date	SPACE	Month	SPACE	нн:мм



After you finish confirming and changing the customized comments, press the <u>SET</u> button once again.

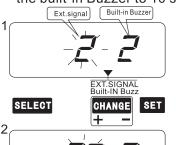
Now confirming and changing the customized comments have been completed. Replace the cover and lock.

Important: If you do not complete Step4, the Time Step will not print.

18.SETTING THE EXTERNALTIMESIGNAL/BUILT-INBUZZER

This function is to set the durations of seconds ,1 through 30 can be selected.Note:For this feature to be functional,the optional board must be installed in the time stamp.

Example: Change the External Time Signal to 20 seconds and the built-in Buzzer to 10 seconds.



Press the SELECT button and position the under the EXT.SIGNAL Built-IN Buzz mark, the Ext.Signal will flash.

(The flashing means it can be changed)



Change the Ext. Signal.

In case of the example, press the CHANGE +/- button to set at "20". And then press The SET button.



SELECT

the "Built-in Buzzer "will flash.



CHANGE

SET

Change the Built-in Buzzer

In case of the example, press the CHANGE +/- button to set at "10 " . And then press the SET button.



After you finish setting the time table program, press the <u>SET</u> button once again.

Note:

Failure to complete step 4, will result in the time stamp not printing.

Confirming the time table program setting

To confirming the program that have set, press the SELECT button and position the ▼ under the Time Table Program mark.at that moment, the "Program No." flashes. And then press the CHANGE +/- button. After you finish confirming the program, press the SET button 6 times. Now the time table program setting has been completed. Replace the cover and lock.

Important: if you do not complete confirming the setting, the time stamp will not print.

Deleting the time table program setting

Example: Deleting the Program No.2

CHANGE SET

TIME TABLE PROGRAM

TIME TABLE PROGRAM

CHANGE

CHANGE

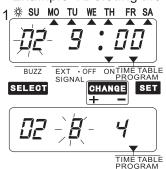
SU MO TU WE TH FR SA

SET

SET

CHANGE SET

+



SELECT

SELECT

SELECT

5 AM

SELECT

To delete a program, make the Program No flash, and press the CHANGE +/-button until the desired program No. is display.

Press the SET button. At that moment, the display change to the left figure

Press the CHANGE +/- button to set at "--".

Press the <u>SET</u> button. At that moment, the diaplay change to the left figure.

After you finish setting the time table program, press the <u>SET</u> button once again.

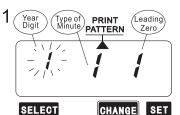
Note:

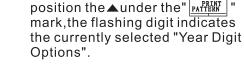
Failure to complete step 4, will result in the time stamp not printing

10. SETTING THE PRINT PATTERN

In this setup, the printing of Year digit, the printing type of Minutes, and change of Leading Zero can be set.

EX:Set the time stamp to imprint a 4 digits year and the Minute to 1/100 Min.and the Leading Zero to enabled.







SELECT

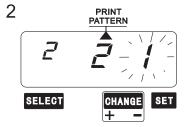
Change the "Year Digit".

Press the | SELECT | button and

Press the CHANGE +/- button to step through each selection. When "2" is displayed , press the SET button. The "Type of Minute" should now flash.

Y	ear Digit Options	Print Example
1	2 Digits	08 SEP 03 14: 50
2	4 Digits	08 SEP 2003 14: 50

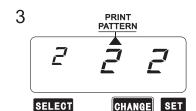
SET



Change the "Type of Minute".

Press the CHANGE +/- button to step through each selection. When "2" is displayed, press the SET button. The "Leading Zero" should now flash.

Ord	er Options	s Print Example		rder Options	Print Example
1	1/60	SEP 08AM12:10	3	1/20(5/100)	SEP 08AM12.15
2	1/100	SEP 08AM12.17	4	1/10	SEP 08AM12.1



Change the "Leading Zero".

Press the CHANGE +/- button to step through each selection. When "2" is displayed, press the SET button.

L	_eading Zero Options	Print Example
1	ZERO Disabled	SEP 8 PM 4: 00
2	ZERO Enabled	SEP 08 PM 04: 00



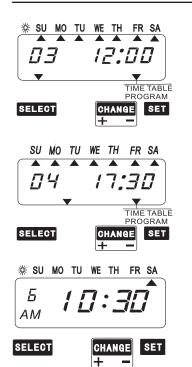
The time stamp's Print Pattern is now set, press the SET button once again to return the clock to normal operation Mode.

If other functions need to be set please press the SELECT button, or replace and lock the case cover.

Note:

Failure to complete step 4, will result in the time stamp not printing.

17. SETTING THE TIME TABLE PROGRAM (4)



Setting program No.3

Press the CHANGE +/-button Twice. At that moment, the display change to the right figure. Make setting for program No.3 in the same manner as for program No.1, as illustrated in the following figure, and press the SET button.

5. Setting program No.4

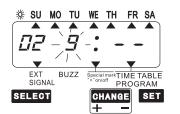
Press the CHANGE+/-button Twice. At that moment, the display change to the right figure. Make setting for program No.4 in the same manner as for program No.1, as illustrated in the following figure and press the SET button.

After you finish setting the time table program, press the <u>SET</u> button once again.

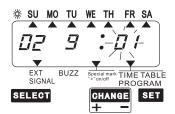
Note:

Failure to complete step 4, will result in the time stamp not printing

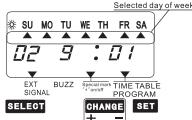
17. SETTING THE TIME TABLE PROGRAM (3)



The "hour" is flashing press "CHANGE +/-" to SET at "9", Then press The SET button.



The "minute" is flashing press "CHANGE +/-" to SET at "01" Then press the SET button.



"SU NO TU WE THE FR SA" is display and press

CHANGE +/- to select all week, Press

the SET button



"▼" is flashing, press "+" button to print
"*" and then press SET button.

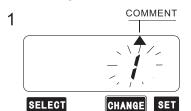


"▼" is flashing, press "-" button to SET EXT signal and then press the SET button.

11. SETTING THE COMMENTS

EX:Set the comment to "FAXED"

(This setting is available if "Comment" is selected in the "PRINT ORDER".)



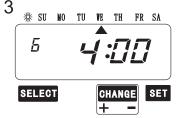
Press the SELECT button and position the ▲ under " COMMENT " mark. The flashing digit indicates the current ".comment Options".



Press the CHANGE +/- button to scroll,until"9" appears.Press the SET button to save the displayed value.

	SELECT	CHANGE	SET
2		+ -	

	Comment Options	Print Example
1	RCVD(Received)	SEP 6 2006 RCVD
2	SENT	SEP 6 2006 SENT
3	IN	SEP 6 2006 IN
4	OUT	SEP 6 2006 OUT
5	CFMD (Confirmed)	SEP 6 2006 CFMD
6	FILED	SEP 6 2006 FILED
7	PAID	SEP 6 2006 PAID
8	USED	SEP 6 2006 USED
9	FAXED	SEP 6 2006 FAXED
10	VOID	SEP 6 2006 VOID
11	ORIGN (Original)	SEP 6 2006 ORIGN
12	APR'D (Approved)	SEP 6 2006 APR'D
13	CMPL'D(Completed)	SEP 6 2006 CMPL D



The time stamp 's Comment Option is now set,press the SET button once again to return the clock to normal operation mode.

If other functions need to be set please press the SELECT button, or replace and lock the case cover.

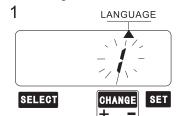
Note:

Failure to complete step 3, will result in the time stamp not printing.

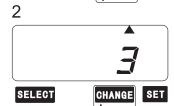
12. SETTING THE LANGUAGE

EX: Print date and comment in German.

(This setting is available if "Comment" is selected in the "PRINT ORDER".)



Press the SELECT button and position the ▲ along "LANGUAGE" mark. The flashing digit indicates "print language options"



Press the CHANGE +/-button until "3"is displayed .Press the SET button.

	Print Language Options	Print Example
1	ENGLISH	SU 07 SEP 2006 OUT 07 10:30
2	SPANISH	DO 07 SEP 2006 SAL 07 10:30
3	GERMAN	SO 07 SEP 2006 AUSG 07 10:30
4	FRENCH	DI 07 SEP 2006 SORT 07 10:30
5	ITALIAN	DO 07 SET 2006 USC 07 10:30
6	PORTUGUESE	DO 07 SEP 2006 SAIDA 07 10:30
7	NUMERIC	4, 25-12 03 OUT 31 10:00



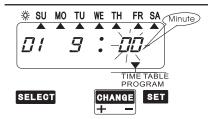
The time stamp 's Language Option is now set, press the SET button once again to return the clock to normal operation mode.

If other functions need to be set please press the <u>SELECT</u> button, or replace and lock the case cover.

Note:

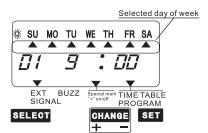
Failure to complete step 3, will result in the time stamp not printing.

17. SETTING THE TIME TABLE PROGRAM (2)



(2)Setting the "Minute"

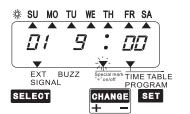
Press the CHANGE +/- button to set at "00"And then press the SET button. Then the display change to the left figure.



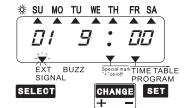
(3) "SU MO TU WE TH FR SA" is display and press

CHANGE +/- to select all week, Press

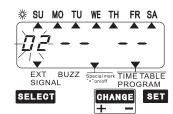
the SET button



"▼" is flashing, press "-" (* on/* off) button to Not print "*" and then pressSET button.



"▼" is flashing, press "+" EXT SIGNAL button to SET ext signal and then press SET button.



Setting program NO.2

Press "CHANGE+"button twice until "02" is flashing and then press SET button.

Make setting for program NO.2 in the same manner as for Setting program NO.1.

17. SETTING THE TIME TABLE PROGRAM (1)

The time table program function allows special mark "*" printing an External Time signal and a Buillt-inBuzzer. There functions can be programmed for each day of the week and each time period.

Example 1: The time table program is explained using the following example.

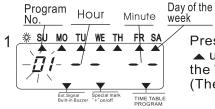


Program No	Day of the week	Time	Ext.Signal on	Built-in Buzzer on	Special mark"*"on/off
01	MON-SUN	9:00	/	\/	
02	MON-SUN	9:01			/
03	MON-SUN	12:00	/		
04	MON-SUN	17:30		/	

Up to 48 programs can be set (Program No.01-48).

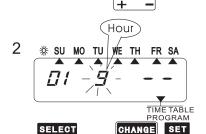
SET

CHANGE



Press the SELECT button and position the ▲ under the "Time table program" mark, the "Program No"will flash.

(The flashing means it can be changed)



SELECT

Setting program No.1

"01 is flashing"

Press the SET button.

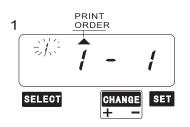
(1)Setting the "Hour"

At that moment, the "Hour" will flash.

Press the CHANGE +/- button to set at "9" and then press the SET button. Then the "minute" will flash.

13.SETTING THE PRINTING METHOD(1)

Example: Change the print direction to "Right" Change the print position to "Center orientated" Change the print activation to "Automatic"

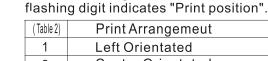


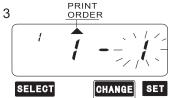
Press the SELECT button and position the above the "Print method "mark. The flashing digit indicates "Print Direction Options". (See the table 1) Press CHANGE +/- until "1" is displayed and then press the SET button to save the selection.

(Table 1)	Print Direction		
1	Right		Left

In case of the example, press the SET button because the "Print Order Options" not to be changed. At that moment, the







	(Table 2)	Print Arrangemeut	
	1	Left Orientated	
	2.	Center Orientated	
 Right Orientated 		Right Orientated	

Press the CHANGE +/-button until"2"is displayed and then press the SET button to save the selection. The flashing digit indicates the "PRINT ACTIVATION" method(s). Press the SET button, if"1" Is displayed. (See the table 3)

(Table 3) Print Activation		Explaination
1	Automatic	The clock will print when a card or form is inserted and sensed by the trigger
2	Semiautomatic	The clock will print when a card or form is inserted and sensed by the trigger and the Push Bar is also pressed.
3	Manual	The clock will print when a card or form is inserted and the push Bar is also pressed.
4	Combination	The clock will print by pressing the push bar or inserting a card or piece of paper.

13.SETTING THE PRINTING METHOD(2)

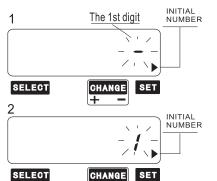
The time stamp 's Print Method Option is now set, press the SET button once again to return the clock to normal 5 operations mode. AMIf other functions need to be set please press the CHANGE SET SELECT button, or replace SELECT and lock the case cover. Push bar

Note:

Failure to complete step 3, will result in the time stamp not printing

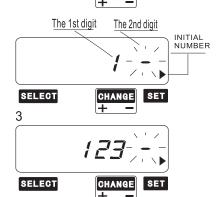
16. SETTING THE INITIAL NUMBER

Example: Setting the initial number to "123", Refer to "15. SETTING THE NUMBER"



Press the **SELECT** button and position the under the "NUTIAL MUMBER" mark

(The flashing means it can be changed)



Set the "Initial Number" Press the CHANGE +/-button to set at "1". And then press the SET button. Then the 2nd digit of "Initial Number "appears nest to "1". (the 1st digit)

Set the correct number in the same manner as step 2. And then press the SET button.

Note:

- (1)Up to 8 digits can be set ,however the number of digits for "Initial number"depends on now you set at the "number".
- (2) When the "Number Digit "has been set at "3" " - "doesn t appear next to "3" (the 3rd digit).



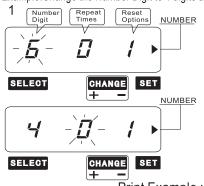
After you finish setting the initial number, press the SET button once again.

Note:

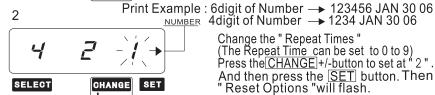
Failure to complete step 4, will result in the time stamp not printing

15. SETTING THE NUMBER

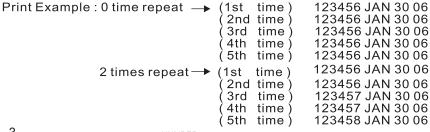
In this setup, you can select digits of printed number, the Repeat time of number, and type of number Reset. Example: Change the Number Digit to 4 digits and the Repeat Time to 2 times, and the Reser to 0.

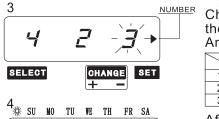


Press the SELECT button and position the
under the "NUMBER "mark. The "Number Digit "will flash. (The flashing means it can be changed) Change the "Number Digit" (The Number Digit can be set to 1 to 8) Press the CHANGE+/- button to set at "4". And then press the SET button. Then The "Repeat Times" will flash.



Change the "Repeat Times" (The Repeat Time can be set to 0 to 9) Press the CHANGE +/-button to set at "2". And then press the SET button. Then Reset Options "will flash.





CHANGE

SET

5

AM

SELECT

Change the "Reset Options"Press
the CHANGE +/-button to set at "3".
And then press the SET button.

	Reset Options	Execution event of Reset	
1 Disabled			
2 Return to INITIAL NUMBER		Change of date	
3	Return to 0	Change of date	

After you finish setting the number press the SET button once again.

Note:

Failure to complete step 4.will result in the time stamp not printing

14 SETTING THE DAYLIGHT SAVING TIME

Daylight Saving Time function

D.S.T. execution time

At 2:00 a.m on the first day of summer time, the clock automatically gains one hour to show 3:00 a.m.

When 2:00 a.m. come on the last day of the summer time period, it loses one hour and returns to 1:00 a.m.

Setting D.S.T.

Example:

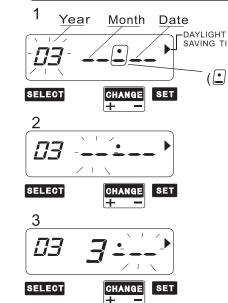
start date Sunday, March 30,2003

End date Sunday, October 26, 2003

If set as the above, the unit remembers the start date as the last Sunday of March and the end date as the last Sunday of October. Once set, the unit automatically updates the settings every year thereafter. No further manual setting is necessary.

Example:

Today (present day)	Wednesday,January 29,2003	
Starting date of daylight saving time	Sunday,March 30,2003	The last Sunday of March
Ending date of daylight saving time	Sunday,Octorber 30,2003	The last Sunday of October



SAVING TIME position the under the SAVING TIME mark, the "Year " will flash.

Press the SELECT button and

(Mark means " starting date " setting)

Set the starting date

Change the "Year"

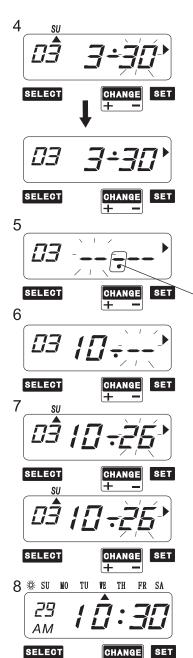
(The time stamp assumes the programming is for the current Year, then Press the SET button .At the moment, the "Month" is flashing.)

Change the "Month"

Press the | CHANGE | +/- button until "3" is displayed, then press the SET button to save the selection. "Date" will now flash.







Change the Date

Press the CHANGE +/- button until "30" is displayed, then press the SET button to save the Selection.

At the moment, the starting date of the display changes from flashing to steady and the ▲ mark is display under "sv".

After a few second, go on the "set the ending date".

Set the ending date

Change the "Year"

The time stamp assumes the programming is for the current year, then Press the SET button.

At the moment, the Month is flashing. ·(🗐 Mark means " ending date " setting)

Change the Month

Press the CHANGE +/- buttonuntil "10" is displayed, then press the SET button to save the selection. "Date" will now flash.

Change the Date

Press the CHANGE +/- button until "26" is displayed, then press the SET button to save the selection.

At the moment, the starting date of the display changes from flashing to steady and the ▲ mark is display under "su".

The daylight saving time is now configured. press the set button once again to return to normal operation mode.

Note:

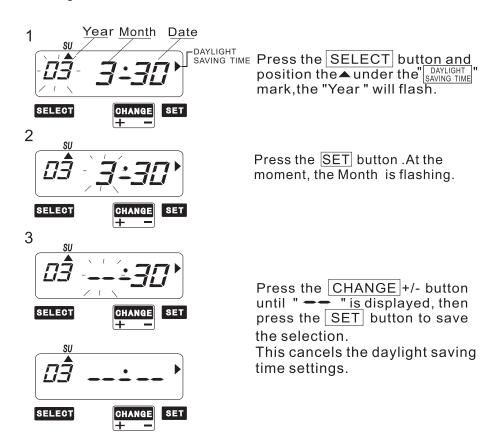
Failure to complete step 8, will result in the time stamp not printing.



DELETING THE DAYLIGHT SAVING TIME

To delete and cancel the daylight saving time setting, change the display of Month of the starting setting to ".."

Example: To change march 30,2003 of starting date and delete daylight saving time.



Deleting the daylight saving time ♯ SU MO TU WE TH FR SA is now configured, press the set button once again to return to normal operation mode. AM

Note:

5

SELECT

CHANGE

Failure to complete step 4, will result in the time stamp not printing.

